

# 2020-2021 Cornerstone Legacies Foundation Honor Flight Assistance Grant Application

PURPOSE: To leverage funds in order to help Honor Flight Hubs further their own missions.

Deadline  
Friday, April 3, 2020

Cornerstone Legacies Foundation  
8901 Greenway Commons Place STE 100  
Louisville, Kentucky 40220  
(502)656-3335

[CornerstoneLF.org](http://CornerstoneLF.org)



# Cornerstone Legacies Foundation Nonprofit Assistance Funds Application

Funding Period April 17, 2020-April 16, 2021

## NOTICE – PLEASE READ THE FOLLOWING STATEMENT

Proposals often receive low scores because applicants fail to follow instructions leading to uncertainty about the project goals and intended results. The clearer the details, the fewer questions a reviewer will have about the validity/feasibility of a proposal. Applicants also stand a better chance of success if they adhere to the required components of the application and information package. Please contact Cornerstone Legacies Foundation (CLF) if there are questions about aspects of the proposal.

### BACKGROUND

Cornerstone Legacies Foundations wants to aid in the missions of Honor Flight Hubs across the nation.

Priority will be given to Hubs based on their projected impact.

### Who Can Apply?

Any Honor Flight Hub who is a 501(c)(3) nonprofit shall be eligible to apply.

### NONPROFIT ASSISTANCE

#### 1. NONPROFIT ASSISTANCE INFORMATION

- a. Applicant shall demonstrate that the nonprofit will remain financially viable after funds have been expended.
- b. Applicant shall submit quarterly reports on July 17, 2020, October 16, 2020, January 15, 2021 and a final report on April 16, 2021. The project deadline is April 16, 2021.
- c. The funds shall be spent by April 16, 2021, unless extended by written agreement between the applicant and Cornerstone Legacies Foundation. *Extension requests must be submitted no later than sixty (60) days prior to April 16, 2021.*
- d. In the application, provide an estimate based on a vendor quote for all purchases.
- e. Only one application per Nonprofit.
- f. Unspent funds and funds not expended in accordance with the agreement shall be returned to CLF within forty-five (45) days of board notification.
- g. No changes or substitutions are allowed after the agreement is accepted by CLF board without prior written approval from the board.

#### 2. ELIGIBLE EXPENDITURES for the Cornerstone Legacies Foundation Honor Flight Assistance Grant

- a. Funds from this grant are only intended for Honor Flight Hubs to pay for its monthly cost associated with the use of Honor Apps. A software application designed to improve the process of carrying out the mission of honoring veterans.

**2020-2021 Cornerstone Legacies Foundation  
Nonprofit Assistance Application  
Submission Details**

Send the completed application to:

Cornerstone Legacies Foundation  
ATTN: James Russell Bushong, Director  
8901 Greenway Commons Pl. STE 100  
Louisville, KY 40220

**In order to be eligible for funds, the application  
MUST BE postmarked no later than Tuesday, March 31, 2020  
or hand-delivered to Cornerstone Legacies Foundation  
no later than 4:00 pm on Friday, April 3, 2020.**

**Most frequent errors seen on applications:**

- 1) Failure to address all items.
- 2) Failure to provide details about the validity of financial viability of a nonprofit.
- 3) Failure to adhere to the required components of the application and information package.



1) List hourly rate and number of hours projected to work.		
<b>D) Project Sustainability</b>		
1) Describe if the nonprofit will remain financially viable after grant funds have been expended to consider use of Honor Apps.		
2) Identify potential sources of revenue or time that could be generated for your nonprofit from the use of these funds. Is it anticipated that the funds will generate revenue or time?		
3) Describe the criteria and methods to be used for measuring success of the funds use.		
<b>PART B SECTION 4 – Use of Funds</b>		
Complete the budget table below. The cost should be an estimate based on a vendor quote. Complete for all areas that apply		
<b>Program Advertising</b>		<b>Estimate</b>
Advertising Total=		
<b>Service</b>		<b>Estimate</b>
1 <sup>st</sup> month		
2 <sup>nd</sup> month		
3 <sup>rd</sup> month		
4 <sup>th</sup> month		
5 <sup>th</sup> month		
6 <sup>th</sup> month		
Service or Personnel Total=		
<b>Other – Specify</b>		<b>Estimate</b>
Other Request Total=		
<b>Advertising + Service + Other</b>		<b>Total Fund Request</b>

## Contacts for Additional Information

Cornerstone Legacies Foundation  
8901 Greenway Commons Pl. STE 100  
Louisville, Kentucky 40220  
CornerstoneLF.org

### Funds Assistance Section

James Russell Bushong (Director)	(502)656-3334	<a href="mailto:JBushong@CornerstoneLF.org">JBushong@CornerstoneLF.org</a>
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