

# **2025 Cornerstone Legacies Foundation Honor Flight Organizational Grant Application \$200-\$500**

PURPOSE: To leverage funds in order to help Honor Flight Hubs improve their organizational capabilities.

**Deadline**  
**Monday, March 31, 2025**

**Cornerstone Legacies Foundation**  
**8901 Greenway Commons Place STE 100**  
**Louisville, Kentucky 40220**  
**(502)656-3335**

[CornerstoneLF.org](http://CornerstoneLF.org)



# Cornerstone Legacies Foundation Honor Flight Organizational Grant Application

Funding Period March 31, 2025-December 31, 2025

## NOTICE – PLEASE READ THE FOLLOWING STATEMENT

Proposals often receive low scores because applicants fail to follow instructions leading to uncertainty about the project goals and intended results. The clearer the details, the fewer questions a reviewer will have about the validity/feasibility of a proposal. Applicants also stand a better chance of success if they adhere to the required components of the application and information package. Please contact Cornerstone Legacies Foundation (CLF) if there are questions about aspects of the proposal.

### BACKGROUND

Cornerstone Legacies Foundations wants to aid in the missions of Honor Flight Hubs across the nation.

Priority will be given to Hubs based on their projected impact.

### Who Can Apply?

Any Honor Flight Hub who is a 501(c)(3) nonprofit shall be eligible to apply.

### NONPROFIT ASSISTANCE

#### 1. NONPROFIT ASSISTANCE INFORMATION

- a. Applicant shall submit how the funds were utilized to help further the mission.
- b. The funds shall be spent by December 31, 2025, unless extended by written agreement between the applicant and Cornerstone Legacies Foundation. *Extension requests must be submitted no later than sixty (60) days prior to December 29, 2025.*
- c. In the application, provide an estimate based on a vendor quote for all purchases.
- d. Only one application per Nonprofit.
- e. Unspent funds and funds not expended in accordance with the agreement shall be returned to CLF within forty-five (45) days of board notification.
- f. No changes or substitutions are allowed after the agreement is accepted by CLF board without prior written approval from the board.

#### 2. ELIGIBLE EXPENDITURES for the Cornerstone Legacies Foundation Honor Flight Organizational Grant

- a. Funds from this grant are only intended for Honor Flight Hubs to pay for cost associated with organizational improvements. These improvements should save the Hub time.

**2025 Cornerstone Legacies Foundation  
Honor Flight Organizational Grant Application  
Submission Details**

Send the completed application to:

Cornerstone Legacies Foundation  
ATTN: James Russell Bushong, Director  
8901 Greenway Commons Pl. STE 100  
Louisville, KY 40220

OR

[jbushong@CornerstoneLF.org](mailto:jbushong@CornerstoneLF.org)

**In order to be eligible for funds, the application  
MUST BE postmarked no later than Friday, March 28, 2025  
or emailed/ hand-delivered to Cornerstone Legacies Foundation  
no later than 4:00 pm EST on Monday, March 31, 2024.**

**Most frequent errors seen on applications:**

- 1) Failure to address all items.
- 2) Failure to provide details about the validity of financial viability of a nonprofit.
- 3) Failure to adhere to the required components of the application and information package.



| <b>PART B</b>   |  | <b>SECTION 4 – Use of Funds</b> |  |
|---|--|---------------------------------|--|
| Complete the budget table below. The cost should be an estimate based on a vendor quote.<br>Complete for all areas that apply |  |                                 |  |
| <b>Advertising</b>  |  | <b>Estimate</b>                 |  |
|   |  |                                 |  |
|   |  |                                 |  |
|   |  |                                 |  |
|   |  |                                 |  |
|   |  |                                 |  |
|   |  | Advertising Total=              |  |
| <b>Other – Specify</b>  |  | <b>Estimate</b>                 |  |
|   |  |                                 |  |
|   |  |                                 |  |
|   |  |                                 |  |
|   |  |                                 |  |
|   |  |                                 |  |
|   |  | Other Request Total=            |  |
| Advertising + Service + Other   |  | <b>Total Fund Request</b>       |  |

**Contacts for Additional Information**

Cornerstone Legacies Foundation  
 8901 Greenway Commons Pl. STE 100  
 Louisville, Kentucky 40220  
 CornerstoneLF.org

**Funds Assistance Section**

|                                  |               |  |
|----------------------------------|---------------|--|
| James Russell Bushong (Director) | (502)656-3334 | <a href="mailto:JBushong@CornerstoneLF.org">JBushong@CornerstoneLF.org</a> |
|----------------------------------|---------------|--|