2025 Cornerstone Legacies Foundation Honor Flight Organizational Grant Application \$200-\$500

PURPOSE: To leverage funds in

order to help Honor Flight Hubs improve their organizational capabilities.

Deadline Monday, March 31, 2025

Cornerstone Legacies Foundation 8901 Greeneway Commons Place STE 100 Louisville, Kentucky 40220 (502)656-3335

CornerstoneLF.org



Cornerstone Legacies Foundation Honor Flight Organizational Grant Application

Funding Period March 31, 2025-December 31, 2025

NOTICE - PLEASE READ THE FOLLOWING STATEMENT

Proposals often receive low scores because applicants fail to follow instructions leading to uncertainty about the project goals and intended results. The clearer the details, the fewer questions a reviewer will have about the validity/feasibility of a proposal. Applicants also stand a better chance of success if they adhere to the required components of the application and information package. Please contact Cornerstone Legacies Foundation (CLF) if there are questions about aspects of the proposal.

BACKGROUND

Cornerstone Legacies Foundations wants to aid in the missions of Honor Flight Hubs across the nation.

Priority will be given to Hubs based on their projected impact.

Who Can Apply?

Any Honor Flight Hub who is a 501(c)(3) nonprofit shall be eligible to apply.

NONPROFIT ASSISTANCE

1. NONPROFIT ASSISTANCE INFORMATION

- a. Applicant shall submit how the funds were utilized to help further the mission.
- b. The funds shall be spent by December 31, 2025, unless extended by written agreement between the applicant and Cornerstone Legacies Foundation. *Extension requests must be submitted no later than sixty (60) days prior to December 29, 2025.*
- c. In the application, provide an estimate based on a vendor quote for all purchases.
- d. Only one application per Nonprofit.
- e. <u>Unspent funds and funds not expended in accordance with the agreement shall be</u> returned to CLF within forty-five (45) days of board notification.
- f. No changes or substitutions are allowed after the agreement is accepted by CLF board without prior written approval from the board.
- 2. ELIGIBLE EXPENDITURES for the Cornerstone Legacies Foundation Honor Flight Organizational Grant
 - a. Funds from this grant are only intended for Honor Flight Hubs to pay for cost associated with organizational improvements. These improvements should save the Hub time.

2025 Cornerstone Legacies Foundation Honor Flight Organizational Grant Application Submission Details

Send the completed application to:

Cornerstone Legacies Foundation ATTN: James Russell Bushong, Director 8901 Greeneway Commons Pl. STE 100 Louisville, KY 40220

OR

jbushong@CornerstoneLF.org

In order to be eligible for funds, the application MUST BE postmarked <u>no later than Friday, March 28, 2025</u> or emailed/ hand-delivered to Cornerstone Legacies Foundation <u>no later than 4:00 pm EST on Monday, March 31, 2024.</u>

Most frequent errors seen on applications:

- 1) Failure to address all items.
- 2) Failure to provide details about the validity of financial viability of a nonprofit.
- 3) Failure to adhere to the required components of the application and information package.

2025 Cornerstone Legacies Foundation Honor Flight Organizational Grant Application					
	\$200-\$	••			
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	8901 Greeneway Con				
	, Louisville, Kent		CORNERSTONE		
(502)656-3335 CornerstoneLF.org					
PART A	SECTION 1 – Applic	ant Information			
Applicant Name:		Nonprofit			
		Name:			
Address:		Phone:			
		Fax:			
City/State/Zip:		E-mail:			
Official Signatory		Position:	Board chair/president		
for Applicant:			□Founder		
Address:		Phone:			
City/State/Zip:		E-mail:			
Public Charity Status:	□501(c)(3). □ Other.				
EIN:					
	SECTION 2 – Autho	rized Signature			
I hereby certify that the		-	thorized by the		
		•	•		
Printed Name	Signature	ty, and that I am legally authorized to sign th			
	Signature		Date		
PART B SECTION 3 – Details of Funds Usage					
Answer the following questions on a separate sheet of paper. Use additional pages as					
necessary. Each response must be numbered to correspond to the question. Applications will					
be evaluated based upon responses.					
A) Description					
1) List the service area by physical boundaries – include cities, counties, etc. that will actively					
benefit.	· · / [· /· · · · · · · · · ·	, ,			
2) Are the benefits provided by the Nonprofit otherwise unavailable in the service area?					
3) Describe how and why the requested funds are needed to further the Nonprofit's mission.					
Provide a timeline	for the implementation of	funds.			
B) Advertising					
1) What media type (specify radio, TV, newspaper, social media etc.) will you use to advertise					
			•		
your nonprofits pa	rtnership with Cornerston	e Legacies Foundation? D	•		
your nonprofits pa advertising. Includ	rtnership with Cornerston e the target audience and	e Legacies Foundation? D media to be used.	•		
your nonprofits pa advertising. Includ	rtnership with Cornerston	e Legacies Foundation? D media to be used.	•		

PART B	ART B SECTION 4 – Use of Funds		
Complete the budget table below	v. The cost should be an estimate based on a v	vendor quote.	
Complete for all areas that apply			
Advertising		Estimate	
	Advertising Total=		
Other – Specify		Estimate	
	Other Request Total=		
Advertising + Service + Other	Total Fund Request		

Contacts for Additional Information

Cornerstone Legacies Foundation 8901 Greeneway Commons Pl. STE 100 Louisville, Kentucky 40220 CornerstoneLF.org

Funds Assistance Section

James Russell Bushong (Director)	(502)656-3334	JBushong@CornerstoneLF.org
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